

**Job Description  
Volunteer Committee Member  
YMCA Camp Kern**

**Responsible To:** Committee Chair

**Terms:** Three years (unless serving by special appointment or filling an unexpired term.)  
Opportunity to recommit after three years.

**Specific Duties:**

1. Regularly attend committee meetings.
2. Stay informed of current YMCA Camp Kern operations.
3. Constructively participate in committee discussions and decisions.
4. Work with other committee members and staff to ensure that the purpose of the committee is being met, within the framework of Camp's Vision and core values.
5. Familiarize yourself with the YMCA mission, programs, and core values.
6. Be willing to act as an ambassador for the YMCA.
7. Participate in volunteer activities and events as appropriate.
8. Inform branch board of any possible conflicts of interest.

**Personal Attributes:**

1. Evidence of strong character: live the core values of honesty , caring, respect, and responsibility.
2. Display commitment to the YMCA mission.
3. Respected community citizen
4. Possess a breadth of understanding and tolerance of viewpoints of others.
5. Willing to state one's convictions and equally willing to accept the majority decision when in conflict with one's own stand
6. A true interest in the organizations objectives and programs.
7. Display an open and honest attitude with other committee members and the Executive Director.
8. Understands the time commitment of serving on a committee and does not over-commit
9. Maintains loyalty to both individuals and the community being served by the YMCA.
10. Endeavors to keep disagreements and controversies impersonal and promotes unity.

**YMCA Camp Kern Committee Summary**

YMCA Camp Kern currently has four committees working within the structure of the overall board. Each committee has a chair person and some have a vice chair person. Each committee is supported by a Camp Kern Staff person.

Committee selection is once a year in August.

**Annual Campaign Committee**

**Timeline:** September through May (or campaign end if earlier)

**Positions:** Chair / Vice Chair

Responsible for fundraising of our Annual Campaign (previously known as Strong Kids). Typically our goal is around \$80,000 and the funds are used to provide scholarship opportunities for Summer Campers and Outdoor Education Students.

Committee will be responsible for:

- Creating a strategy for reaching our goal.
- Recruiting volunteers to help with fundraising.
- Contacting previous donors.
- Identifying and contacting prospective donors.
- Keeping accurate records to assist future fundraising efforts.

**Golf Outing Committee**

**Timeline:** December through mid June (event is typically the first Monday in June).

**Positions:** Chair

The Annual Golf Outing is a fundraising event that contributes to a specific camp project each year.

Committee will be responsible for:

- Assisting in all decision making for the event.
- Recruiting sponsors and golfers for outing.
- Identifying prospective sponsors / golfers.

**Arctic Dash Committee**

**Timeline:** August through December (event is typically the first Saturday in December).

**Positions:** Chair

The Arctic Dash is a fundraising event held at Camp, that contributes to our Annual Campaign.

Committee will be responsible for:

- Assisting in all decision making for the event.
- Recruiting sponsors, runners, volunteers and vendors for the event.
- Marketing the event.
- Volunteering at the event.

**Alumni Committee**

**Timeline:** Year round

**Positions:** Chair

The mission of the Alumni Committee is to increase the number of active Camp Kern Alumni who regularly engage in fund raising, volunteering and promotion of Camp.

Responsible for:

- Creating a welcoming culture for former staff and guests to connect with camp.
- Providing regular opportunities for reconnection.
- Recognizing participation and involvement of alumni.
- Creating and managing an accurate, detailed database of alumni contacts and details.
- Providing regular and relevant updates to the alumni community.
- To assist in the recruitment and retention of alumni.
- The creation / planning of alumni events.